

Hartley Wintney Angling Society

Bailiff Agreement Document 01/04/2025 to 31/03/2026

By accepting appointment Bailiffs are deemed to have accepted & agreed to perform the Bailiff duties and requirements as set out below;

General

Bailiffs are the Society representatives most often encountered by Society Members & members of the public, everybody should be shown the courtesy & respect they deserve. Bailiffs should help, provide advice & assist Society Members and members of the public where appropriate.

Bailiffs should never place themselves or others in danger.

Bailiffs should avoid violent confrontation of any sort. When encountering poachers, thieves or vandals it may be advisable to gather as much evidence as possible and contact the Police and/or Environment Agency (contact numbers are printed in the Society Permit).

Bailiffs should cooperate with and assist other Society Bailiffs & Officers of The Society wherever possible.

Duties

- 1) Attend & carry out a patrol of designated venue on designated day.
- 2) If unable to attend then try to arrange for cover by another Bailiff.
- 3) Check permits of all anglers. Record all names & permit numbers (including day tickets) and include all details in report (see 11).
- 4) Check that Society Rules are being adhered to.
- 5) Check adequacy of fishing tackle/carry out rig checks where appropriate.
- 6) Check all permits for previous endorsements (located at back of permit).
- 7) Issue endorsements where appropriate and include such endorsements in report (see 11)
- 8) Check that night fishing anglers at Church Farm hold a Night Fishing Permit and a booking confirmation. The booking confirmation may be in printed or electronic format.
- 9) Note & report anything of relevance at the venue (eg litter, safety hazards, poor water quality, distressed fish, security issues etc).
- 10) Send report via WhatsApp group while at the venue (even if no anglers present).

Multiple reports may be sent while progressing around the venue if easier.

11) Maintain the confidentiality of any information regarding The Society, or any Society Member, gained while performing, or in connection with, Bailiff duties.

12) Refrain from engaging in any disputes that may arise involving The Society, or any Member of The Society, on any social media platform.